



## **WATER LABORER I/II**

*City of Goodland Water Department*

### **POSITION SUMMARY**

Under the supervision of the Goodland Water & Wastewater Director, the Water Laborer I/II is a non-exempt position under FLSA. This position is responsible for maintaining and repairing water and sewer mains, installing new water services to customers, and assisting with operations at the Goodland Water Treatment Plant. Employee will be expected to obtain a Kansas Class I Water Operator certification within one (1) year of employment. Employee should possess strong communication and mechanical skills. This position will assist with work in other departments as needed.

### **ESSENTIAL FUNCTIONS**

- Conducts repairs and maintenance of water and sewer mains;
- Assists in the installations and repairs of service lines to customers;
- Operates heavy machinery including backhoes, loaders, graders, and packers;
- Operates valve machines and water and sewer tapping equipment;
- Ensures compliance with state health regulations;
- Assists in the day to day operations of the water system;
- Studies for Kansas Department of Health and Environment Water Operator certification;
- Assists with operations at the Goodland Water Treatment Plant;
- Installs sewer service and operates tapping equipment;
- Operates trucks, and cutting equipment;
- Trims trees as needed;
- Assists other departments as deemed necessary or assigned;
- Performs other duties as needed or assigned.

### **POSITION REQUIREMENTS**

**Experience:** Water Laborer I is an entry-level position. For Water Laborer II, a three years of similar or related experience is required. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well one year of employment.

**Education:** A high school diploma or GED is required. This position also requires a valid Kansas

CDL Driver's License. For Water Laborer II, a Class II Water Operator Certificate is additionally required.

**Technical Skills:** A basic knowledge of plumbing, mechanical skills, and a working knowledge of mathematics is required. Employee must be able to operate backhoes, loaders, trucks, sewer cleaning equipment and other equipment with a high level of accuracy and efficiency. The ability to read and interpret systems maps and written instructions is required. Employee must be able to communicate effectively.

**Problem Solving:** Problem solving is a factor in this position. This employee encounters problems with water main leaks and breaks regularly, and occasional Water Plant equipment malfunctions.

**Decision Making:** Decision-making is a factor in this position. This employee makes decisions about performing daily duties in the safest and most efficient manner.

**Supervision:** This position works with frequent supervision from the Goodland Water & Wastewater Director and has no supervisory duties.

**Financial Accountability:** Employee is responsible for divisional equipment, does not have authority to make purchases, and does not participate in the annual budget process.

**Personal Relations:** Daily contact with the general public, co-workers, and supervisor and occasional contact with the City Manager and elected or appointed officials is expected.

**Working Conditions:** Adverse working conditions exist within this position. Exposure to heavy machinery, excessive noise, hazardous chemicals, confined areas, some contact with human bodily fluids, heights, and all types of weather conditions is expected.

**Physical Requirements:** Manual labor including but not limited to pushing, pulling, walking, crawling, climbing, bending, stooping, and lifting and carrying heavy objects and the ability to operate heavy machinery is frequently required.

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*The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully*

perform the job.

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